

Trade Name: \_\_\_\_\_  
Shopping Center: \_\_\_\_\_  
Date: \_\_\_\_\_

### TENANT LEASE APPLICATION

Legal Entity: \_\_\_\_\_ How Long Operating?: \_\_\_\_\_

Is this a Corporation? Yes or No Registered? Yes or No or Pending State: \_\_\_\_\_

Federal Tax I.D.: \_\_\_\_\_  
Business Address: \_\_\_\_\_ Phone #: \_\_\_\_\_  
\_\_\_\_\_ Fax #: \_\_\_\_\_  
\_\_\_\_\_ Other #: \_\_\_\_\_

Nature/Business Use: \_\_\_\_\_

Retail: \_\_\_\_\_ Restaurant: \_\_\_\_\_ Service: \_\_\_\_\_ Wholesale: \_\_\_\_\_

#### APPLICANT INFORMATION

Applicant's Name: \_\_\_\_\_  
First Middle Last Title

Date of Birth: \_\_\_\_\_ Social Security #: \_\_\_\_\_  
Driver's License #: \_\_\_\_\_ State: \_\_\_\_\_

Are you a citizen of the USA? \_\_\_\_\_ If not, what country? \_\_\_\_\_  
Have you ever filed for bankruptcy? \_\_\_\_\_ If yes, please state details on a separate page.  
Have you ever been convicted of a felony or misdemeanor (other than a minor traffic violation)? \_\_\_\_\_

Present Home Address: \_\_\_\_\_ Phone #: \_\_\_\_\_  
\_\_\_\_\_ Fax #: \_\_\_\_\_  
\_\_\_\_\_ Other #: \_\_\_\_\_

Do you? Own or Rent How Long? \_\_\_\_\_

Employed By: \_\_\_\_\_ Position \_\_\_\_\_  
Duties/Responsibilities: \_\_\_\_\_  
How Long? \_\_\_\_\_ May we contact your employer for a reference? Yes or No \_\_\_\_\_  
Supervisor Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Spouse Name: \_\_\_\_\_  
First Middle Last Title

Spouse DOB: \_\_\_\_\_ Spouse Social Security #: \_\_\_\_\_  
Driver's License #: \_\_\_\_\_ State: \_\_\_\_\_

Is there a co-applicant, other than spouse? \_\_\_\_\_ If so, Co-applicant must also fill out a Tenant Lease Application.

LANLORD REFERENCES: List current current/previous Landlord(s)

Landlord: \_\_\_\_\_ Phone#: \_\_\_\_\_ Contact: \_\_\_\_\_

**BALANCE STATEMENT:**

ASSETS:		LIABILITIES:	
Cash:	\$	Mortgage:	\$
Accounts Receivable:	\$	Credit Cards:	\$
Retirement Accounts:	\$	Automobile Loans:	\$
Stocks:	\$	Student Loans:	\$
Mutual Funds:	\$	Business Loans:	\$
Real Estate:	\$	Taxes Owed:	\$
Automobile(s):	\$	Other:	\$
Other:	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
<b>Total Assets:</b>	<b>\$</b>	<b>Total Liabilities</b>	<b>\$</b>

Assets – Liabilities = Net Worth: \$ \_\_\_\_\_

**INCOME:**

Salary:	\$
Bonus/Commissions:	\$
Other Income (real estate, dividends, etc. – specify)	\$
Spouse Salary:	\$
Spouse Bonus/Commissions:	\$
<b>Total Annual Income:</b>	<b>\$</b>

I/We certify that the above is true and correct to the best of my/our knowledge. It is understood and agreed that this information is provided for the use in evaluating the applicant as a Tenant for a Lease.

I/We irrevocably authorize Retail Leasing Advisors, LLC, and their authorized agents and employees to verify the information provided in this Application.

I/We irrevocably authorize Retail Leasing Advisors, LLC and/or Crim & Associates Inc. and their authorized agents and employees to obtain, at its expense, from any credit reporting agency or public source all records, summaries, reports, histories, investigations and any other information pertaining to my/our personal credit history, including matters for which I/we are individually or jointly responsible as a guarantor.

I/we hereby forever release, remise and discharge Retail Leasing Advisors, LLC and/or Crim & Associates, Inc. from any claims, suits, actions or causes of action, liabilities, contracts or warranties, which may arise directly or indirectly from Retail Leasing Advisor’s use or obtaining of any of the foregoing information. However, Retail Leasing Advisors, LLC shall use its reasonable effort to maintain the confidentiality of all information received in accordance with this authorization.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**Return Completed Application To:**

**Shannon S. Martin**  
**Retail Leasing Advisors, LLC**  
**shannon@retailleasingadvisors.net**

**Please email or fax the application.**